

MINUTES OF THE LIBRARY BOARD

Oshkosh Public Library

January 27, 2022

The Regular Meeting of the Oshkosh Public Library Board of Trustees was held on January 27, 2022, in the Lower Level of the Oshkosh Public Library. The meeting was called to order at 4:00 p.m. by Board President, Bill Bracken.

Present were: Bill Bracken, Kim Brown, Christine Melms-Simon, Baron Perlman, David Romond, David Rucker and Kim Maki, Adjunct Board Member. Absent were: Julie Davids, Larry Lautenschlager, Lindsey Mugerauer and Amber Shemanski. Others present were: Jeff Gilderson-Duwe, Oshkosh Public Library Director; Ruth Percey, Assistant Director for Public Services; Julie Schmude, Business Manager; Lisa Voss, Assistant Director for Library Development; Marie Boleman, Head of Children and Family Services and Tracie Schlaak, Administrative Specialist.

Public Comments: There were none.

Consent Agenda Items:

- **Meeting Minutes** of the Regular Meeting of December 16, 2021
- **Minutes of the Director's Compensation Committee meeting of January 17, 2022**
- **December 2021 Vouchers payable - \$41,453.94**
- **January 2022 Vouchers payable - \$397,777.83**
- **Statement of Winnefox system effectiveness for OPL 2021 state annual report.**

Motion to approve the Consent Agenda as presented.

Motion: Perlman; **Second:** Melms-Simon; **Vote:** Unanimous.

Trustee Kim Brown arrived at 4:20 PM

New Business:

- **Temporary Library Rules of Behavior – COVID-19 Public Health Emergency:** The board discussed whether to end behavior rules that require members of the public to properly wear face masks in the Library or to extend those rules until March 1, 2022.

Motion to extend the Face mask requirements for Library visitors aged 2 and older until March 1, 2022

Motion: Perlman; **Second;** Melms-Simon; **Vote:** Unanimous

- **Library Board Meeting Format:** – Decide whether the Library Board meeting on February 24, 2022 will be in person or virtual or entrust the decision about future meeting formats to the Board President.

Motion to entrust the decision about future meeting formats – virtual or in person - to the Board President after discussion with the Library Director.

Motion: Perlman; **Second:** Brown; **Vote:** Unanimous

- **Staff guest: Ruth Percey, Assistant Director for Public Services**
Ruth discussed the Library's hopes to revive the Lakefly Writer's Conference in 2022.
- **2021 Strategic Action Plan Year-end Progress Report was presented**

- **2022 Strategic Action Plan Proposal**

Motion to approve the proposed 2022 Strategic Action Plan Proposal as presented

Motion: Perlman; **Second;** Romond; **Vote:** Unanimous.

- **2022 trust fund expenditure proposal – Round One**

Motion to approve the proposed 2022 Trust Fund expenditure proposal as presented

Motion: Perlman; **Second;** Rucker; **Vote:** Unanimous.

Library Director's Report:

- Total 2021 monetary gifts and donations: \$155,481
- Oshkosh Area Community Foundation Community Impact Grant for replacing analog with digital cabling for City telephone system upgrade: \$4324.00

Trustee Reports and Comments

- There were none

Motion: to go into closed session pursuant to Sec. 19.85(1)(c) of the Wisconsin Statutes in order to conduct an evaluation of the Library Director, to receive and discuss the recommendation of the Director Compensation Committee, and to discuss 2022 goals for the Library Director.

Motion: Perlman; **Second:** Rucker; **Vote:** Unanimous by roll call

Closed Session: convened at 5:16 PM

Motion: to reconvene in open session.

Motion: Perlman; **Second:** Romond; **Vote:** Unanimous by roll call

Open Session: reconvened 5:32 PM

Motion: to accept the recommendation of the Compensation Committee to increase the Director's 2022 salary by 3% above the 2021 rate (i.e. from \$146,469.00 annually to \$150,098.00 annually, retroactive to January 1, 2022.

Motion: Perlman; **Second:** Brown; **Vote:** Unanimous.

Adjournment

Motion to Adjourn the meeting at 5:37 PM

Motion: Rucker; **Second:** Perlman; **Vote:** Unanimous

Respectfully submitted,

Jeff Gilderson-Duwe, Secretary
Tracie Schlaak – Recorder